

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Tuesday 9th June 2026

No KPC/LL/225

Councillors Present

Councillor Mrs J Davies, Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mrs I Manning
Councillor Mr M Parsons, Vice-Chairman
Councillor Mr R Probert
Councillor Mr G Statham
Councillor Mr D Thompson

Not Present: Councillor Mrs N Thompson

In attendance

Lisa Lewis (Clerk), Ward Councillor Richard Thomas and one member of the public.

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.30pm

1.0 Apologies for Absence

None received.

2.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items or written dispensation applications in accordance with the Localism Act 2011 s31 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

i) Declarations of Interests from members – None Declared

3.0 Minutes

The Minutes of the Annual Parish Council Meeting No **KPC/LL/223** held on Tuesday 12th May 2026 were unanimously confirmed as a true record and were signed by the Chairman.

4.0 Financial Matters

4.1 The following receipts were noted: -

Business Bank Instant – Savings Account

11/05/26 - £14.69 Interest received.

Community Account – Current Account

12/05/26 - £832.00 – Balfours (Hall Field Rent)

Invoices for Payment

The payments list for June was reviewed and it was **RESOLVED** by a unanimous vote to approve the payments listed in appendix 1. All payments to be paid by BACS, invoices were checked and signed by two Councillors.

4.2 Bank Balances

The bank balances were noted, bank reconciliations (shown in appendix 2) and statements were reviewed by the council and were checked and signed by two Councillors.



4.3 Receipts and Payments Breakdown 2025-26

The breakdown was noted and approved. Report to be circulated.

5.0 Annual Governance and Accountability Return 2025/26

5.1 Internal Audit Report – the report was received and the recommendations were noted.

5.2 Section 1 Annual Governance Statement – was reviewed and it was resolved by a unanimous vote to adopt the statement for 2025/26 and the document was signed by the chairman and clerk.

5.3 Section 2 Accounting Statement - was reviewed and it was resolved by a unanimous vote to approve and adopt the statement for 2025/26. The document was signed by the chairman.

5.4 Public Rights – it was noted that the dates set for the Exercise of Public Rights was Monday 15th June until Friday 24th July 2026.

6.0 Highways & Public Rights of Way Issues**6.1 Lengthsman report**

Apologies had been received from the Lengthsman. It was noted that a maintenance day had been carried out and he will clear the pavement near the Whitfield Estate entrance. It was noted that footpath entrances need clearing.

6.2 Highway or Public Rights of Way issues

It was noted that Cllr Eynon still has approximately 3 tonnes of salt for winter use, however container is starting to deteriorate. It was resolved by a unanimous vote for Cllrs Eynon and Manning to proceed to look for suitable containers and for the parish council to purchase them.

The condition of the road on the A465 near Boars Hill Farm was raised again and correspondence from a member of the public was noted. Clerk to follow up.

Re-stoning of the Village Hall car park was discussed and it was noted that the cost of chippings for the area would be in the region of £800, it was proposed by Cllr Parsons and Seconded by Cllr Manning and resolved by a unanimous vote to proceed to purchasing the necessary chippings in the autumn.

Footpaths not reinstated – clerk to report to Herefordshire Council.

6.3 Village Gateways at Didley

No updates to report. The clerk will obtain quotes for installation and contact Herefordshire Council for authorisation to proceed.

6.4 Visibility Splay in Didley

It was noted that there are still issues with the slip road on the A465 at Didley with lorries using the area for breaks. Cllr Parsons had written to Tesco regarding the issue. The clerk had requested an update from traffic management at Herefordshire Council.

6.5 Bin for Layby in Didley

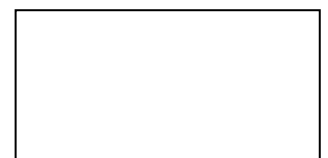
Item deferred. Cllr Eynon to speak with Pontrilas Sawmills.

7.0 Planning The following planning applications submitted to Herefordshire Council were considered:
None received.

7.1 Planning Enforcement – It was noted that no response had been received in respect of the entrance onto the A465. Clerk to follow up with planning.

8.0 Community Event

It was noted that this event had now changed and would be part of the regular coffee mornings in the hall. Clerk to establish if the local police can attend one.



9.0 Public Question Time

No issues raised.

10.0 Reports**10.1 Kilpeck Village Hall**

The quiz was successful.

Swin from Parish takes place on Tuesday 16th June 2026.

Murder Mystery evening to be held on 10th and 11th July 2026.

10.2 Ward Councillor Mr Richard Thomas

The Ward Cllr reported: -

- £17 million of saving have to be found. Savings of £3 million have been made on SEN Transport. A further £2 million on block booking of elderly residential care.
- There were queries around 'M' Group and Boars Hill.

10.3 Police Representative – not present.**11.0 Information Sheet****Correspondence**

Weekly BBLP updates circulated

HALC – Ten Things

Police Newsletter

Public Realm Briefing

Parking Strategy consultation

Locality Steward update

Email received from Bridges Nursery regarding the Parish Council table. Do the Parish Council want it back for meetings, otherwise they can make use of it but wanted to check. It was resolved by a unanimous vote to donate the table to Bridges Nursery.

Updates:-

Pontrilas grips and gulleys re-reported

Marlas road re-reported

Church road reported

Drainage Grant submitted.

Planning for information only:-

None

12.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting: None raised.

13.0 Date, Time and Venue of Next Meeting

The next meeting will be an ordinary meeting of the parish council on **TUESDAY 14th July 2026** to be held in Kilpeck Village Hall and is due to commence at 7:30pm. September's meeting will be held on Monday 7th September at 7:30pm due to clerks training commitments (No meeting in August).

Meeting closed at 8:15pm.

Signed.....

Parish Council Chairman Councillor Mrs. Joyce Davies

Date 14th July 2026

Appendix 1

Kilpeck Parish Council
PAYMENTS LIST

18 June 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	21	09/06/2026		Current		Clerk's Salary - June	Lisa Lewis		714.86		714.86
	24	09/06/2026		Current		Village Green - Mowing	Horton Services		80.00		80.00
	25	09/06/2026		Current		Lengthsman - Maintenance Day	JM Probert		250.00	50.00	300.00
	23	09/06/2026		Current		Kilpeck Village Hall - Hire	Kilpeck & District Village H		25.00		25.00
	26	15/06/2026		Current		Accounting Software	Starboard Systems Limited		12.00	2.40	14.40
	22	26/06/2026		Current		Pension Contributions	NEST		49.37		49.37
Total									1,131.23	52.40	1,183.63

DRAFT



Appendix 2

9 June 2026

Kilpeck Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		42,137.98
	ADD Receipts 01/04/2026 - 31/05/2026		12,360.91
	SUBTRACT Payments 01/04/2026 - 31/05/2026		54,498.89
	Cash in Hand 31/05/2026 (per Cash Book)		5,115.99
B			49,382.90
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2026	0.00	
	Current 31/05/2026	15,862.63	
	Savings 31/05/2026	33,520.27	
	Other 31/05/2026	0.00	
			49,382.90
B	Less unrepresented payments		
			49,382.90
	Plus unrepresented receipts		
	Adjusted Bank Balance		49,382.90
	A = B Checks out OK		

